



### ***Leigh Community Schools Mission Statement***

*The mission of Leigh Community Schools is to foster a positive educational culture where: STUDENTS thrive, TEACHERS guide, ADMINISTRATORS lead, PARENTS support and the COMMUNITY is the foundation for all. WE ARE LEIGH!*

The purpose of this blueprint is to provide a framework for Leigh Community Schools to respond to the COVID-19 pandemic and its impact on the educational program at Leigh Community Schools during the 2020-2021 school year. The presence of a formal plan will also support the district in articulating its plan for this fall in a clear, comprehensive and transparent manner.

This document was developed in coordination with the East Central District Health Department and the COVID-19 Risk Dial. The LEIGH COMMUNITY SCHOOLS RETURN TO SCHOOL FRAMEWORK is a roadmap adapted to best serve our district's students, staff and community members.

**Tiered Model:** Many of the elements in the plan below have tiered levels of response from the school district. The intended definition of each tier has been provided below; however, the application may vary depending upon guidance from local public health officials or the governor (issued directed health measures). The tiers below correspond with the **East Central Health Department (ECHD) and the ECHD Risk Assessment Dial** that is updated on a weekly basis. Depending upon public health guidance and other local context, the application of the tiers may be applied more rigorously than the degree of spread indicated in the chart. **For example, public health recommendations may compel the use of tier II or III strategies even when no area spread exists. Likewise, the school district may choose to apply tier II actions in one tenet area when the conditions and public health recommendations will only result in the use of tier I practices. In this way, the real intent behind the tiered model below is to proactively outline the progressively rigorous actions the district may take as circumstances change throughout the pandemic.**

<b>Tier I</b>	No to Low Risk/Spread
<b>Tier II</b>	Moderate Risk/Spread
<b>Tier III</b>	High Risk/Spread
<b>Tier IV</b>	Severe Risk/Spread

Tier I:

**Our goal is to begin the 2020-2021 school year as a normal school year. We understand that with COVID-19, we may need to adjust as determined by the Directive Health Measures.**

- August 14th - First Day of School with a 1:00 p.m. dismissal
- All students and staff will attend classes at Leigh Community Schools 5 days a week.
- Masks will be optional during Tier I.
- Promote socially distancing when possible. Frequent handwashing.
- Temperature screenings may be taken.
- At-home screening. **Students need to stay home if they are sick.**
- If your child has traveled to a hot spot, we request self-quarantining according to ECHD recommendations.

Tier II:

- All students and staff will attend classes at Leigh Community Schools 5 days a week.
- Students and staff may be required to wear masks.
- Social distancing will increase. Frequent handwashing.
- Enhanced screening.
- We will follow the ECHD Directives and Mandatory Health Directives.
- At-home screening. **Students need to stay home if they are sick.**
- If your child has traveled to a hot spot, we request self-quarantining according to ECHD recommendations.

Tier III:

- Leigh Community Schools will pivot to a Hybrid system of smaller groups of students in the classroom and some students working at home.
- Additional safety procedures will be followed as directed by the ECHD.

Tier IV: Distance Learning and Elementary Packets will begin.

**TENET: SCREENING****DISTRICT**

**Staff and parents self-screen at home.** A checklist listing the following common symptoms of COVID-19: fever of 100.4 or greater; cough; shortness of breath or difficulty breathing; chills (or repeated shaking with chills); unusual muscle pain; headache; sore throat; loss of taste or smell; exposure to someone who has been tested for COVID-19 will be shared with families and staff.

Signage will be posted on all school buses in a highly visible location as students prepare to enter the bus which includes the common symptoms of COVID-19 and appropriate steps to take when these symptoms are present.

Signage will be at school entrances which includes the common symptoms of COVID-19 and appropriate steps to take when these symptoms are present.

Any student who reports to staff any of the following symptoms will be referred to the office and they will have their temperature taken and be further assessed as deemed appropriate by the office.

**School Exclusion:**

Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 based on CDC Guidance that is not otherwise explained.

**Return to School After Exclusion:**

Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC.

**Untested:**

Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following three conditions are met:

They have not had a fever of greater than 100.4 degrees Fahrenheit for at least 48 hours (that is two full days of no fever without the use of medicine that reduces fevers)

Other symptoms have improved (for example, when your cough or shortness of breath have improved); and

At least 10 calendar days have passed since your symptoms first appeared.

**Testing Positive-Symptomatic:**

Persons who experience symptoms and have been tested for COVID-19 may return to school if the following conditions are met:

The individual no longer has a fever (without the use of medicine that reduces fevers); and

Other symptoms have improved (for example, when your cough or shortness of breath have improved); and

At least 10 calendar days have passed since symptoms first appeared

**Tested Positive-Asymptomatic:**

Persons who have not had symptoms but tested positive for COVID-19 may return when they have gone 10 calendar days from the date they tested positive and have been released by a healthcare provider. Students may also return if they are approved to do so in writing by the student's health care provider.

**Tested Negative- COVID-19:**

Persons who have been excluded due to COVID-19 symptoms and have tested negative may return once they are fever free for at least 24 hours without medication.

**Medical Inquiries:**

If a parent tells the district/school that a student is ill, the district/school will ask the parent whether the student is exhibiting any symptoms of COVID-19.

If an employee calls in sick or appears ill, the district/school can inquire as to whether the employee is experiencing any COVID-19 symptoms.

**FINAL NOTE:**

Even without symptoms, if a student or employee has recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home being tested for COVID-19, or has recently traveled from somewhere considered to be a "hot spot" by the CDC, the district/school may exclude the student or employee from the school building and recommend that they self-quarantine. Decisions in these circumstances will be made in collaboration with public health officials and will vary based upon the specific circumstances.

<b>TENET:</b>	<b>SCHOOL OPERATIONS</b>	
<b>No to Low Spread/Risk</b>	<b>PK-6</b>	<b>7-12</b>

Students enter Main Entrance as usual.  
 Students wash hands upon entering the building and will go to the classroom.  
 Students move through hallways as usual.  
 Masks are optional for each student.  
 Frequent hand washing and sanitizing.  
 Teachers wash/sanitize classroom tables during school day.  
 Recess as usual with handwashing/hand sanitizer prior to going to playground and upon re-entry to building.  
 Standard attendance policies unless a plan is developed for specific students.  
 Minimize use of shared equipment and school supplies; sanitize between use.  
 No water fountain usage. Bottle filling stations are still allowed.  
 Wipe down technology devices daily.

Students enter Main Entrance as usual.  
 Regular passing periods.  
 Masks are optional for each student.  
 Frequent sanitizing and handwashing.  
 Standard attendance policies unless a plan is developed for specific students.  
 Minimize use of shared equipment and school supplies; sanitize between use.  
 No water fountain usage. Bottle filling stations are still allowed.  
 Social distancing encouraged in hallways and gymnasium.  
 Wipe down technology devices daily.  
 Teachers wash/sanitize classroom tables during school day.

<b>Minimal Spread/Risk</b>	<b>PK-6</b>	<b>7-12</b>
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Staff & Students enter Main Entrance after health screening.  
 Students wash hands upon entering the building and will go to the classroom.  
 Classrooms move through hallways as noted by directions provided/arrows while maintaining social distancing.  
 Face coverings are recommended and required of staff if unable to physically distance.  
 Frequent hand washing and sanitizing.  
 Teachers wash/sanitize classroom tables during the school day.  
 Recess by classroom with handwashing/hand sanitizer upon re-entry to building.  
 Standard attendance policies unless a plan is developed for specific students.  
 Individualized school equipment and school supplies; sanitize between use.  
 No water fountain usage. Bottle filling stations are still allowed.  
 In classrooms, students are all seated and facing the same way.  
 No visitors or volunteers in the building.  
 Parent/guardian meetings via Zoom/Google Meet.  
 Student pick up will be as normal/parents outside.  
 No assemblies or field trips.  
 Staff meetings via Zoom/Google Meet.  
 Teacher workroom at half capacity.

Staff & Students enter Main Entrance after health screening.  
 Frequent sanitizing and handwashing.  
 One-way directional movement in halls during passing periods and before/after school.  
 Face coverings are recommended and required of staff if unable to physically distance.  
 Standard attendance policies unless a plan is developed for specific students.  
 In classrooms, students are all seated and facing the same direction.  
 Teachers wash/sanitize classroom tables during the school day.  
 Parents/guardians enter the building only by administrative permission.  
 No visitors or volunteers to the building.  
 Students will exit the closest exit immediately after school/upon completion of responsibilities.  
 Parents arriving to pick up students will wait in vehicle.  
 No assemblies or field trips.  
 Individualized school equipment and school supplies; sanitize between use. (devices, PE equipment, art supplies, etc.).  
 Large meetings will be facilitated electronically.  
 Parent/guardian meetings facilitated using Zoom/Video Conferencing.  
 No water fountain use. Bottle filling stations are available and students will bring their own water containers.  
 Teacher workroom at half capacity.

<b>Substantial Spread/Risk</b>	<b>PK-6</b>	<b>7-12</b>
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**Continue with yellow level and add:**  
 Staff & Students enter Main Entrance after health screening.  
 Rotating student schedule/hybrid in class/online.  
 No student movement; teachers rotate between classes.  
 Scheduled bathroom breaks by grade level/classroom.  
 Standard attendance policies unless a plan is developed for specific students.  
 Individualized school equipment and school supplies; sanitize between use.  
 In classrooms, students are all seated and facing the same way.

**Continue with yellow level and add:**  
 Staff/Students enter through Main Entrance for symptom screening while maintaining social distancing in line and upon entering.  
 Rotating student schedule/hybrid in class/online.  
 Students are not allowed to be in common areas (halls, cafeteria, gymnasiums, etc.) before/after school.  
 Students proceed directly to their classroom.  
 Standard attendance policies unless a plan is developed for specific students. NO shared equipment and supplies.  
 One-way directional movement in halls during passing periods and before/after school.  
 In classrooms, students are all seated and facing the same direction.

Staggered exit at the end of the day.

Student pick up-parent/adults stay outside.

Teacher workroom closed for group events and gatherings.

Student release staggered with 6 feet of social distancing maintained at all times for passing periods and dismissal at the end of the day.

Parents/guardians enter the building only by administrative permission.

Large meetings will be facilitated electronically.

Teacher workroom closed for group events and gatherings.

<b>TENET:</b>	<b>CLEANING</b>	<b>DISTRICT</b>
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<b>No to Low Spread/Risk</b>
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Proactive purchase of cleaning supplies.  
Post preventive signage throughout building.  
Provide each room with: Wipes, Spray, Mask, Shields, Hand Santizer, Gloves.

<b>Minimal Spread/Risk</b>
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Proactive purchase of cleaning supplies.  
Post preventive signage throughout building.  
Provide each room with: Wipes, Spray, Mask, Shields, Hand Santizer, Gloves.

<b>Substantial Spread/Risk</b>
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Deep cleaning of the room/building with Cleaning Guidelines;  
Shampoo floors; Change air filters on HVAC.  
Follow directives from ECHD.

TENET:		FOOD SERVICE	
No to Low Spread/Risk	PK-6	7-12	
	<p>No self serve</p> <p>Point of Sale will enter numbers.</p> <p>Social distance in line.</p> <p>Add X's to floor &amp; tables.</p> <p>Every table wipe down between lunches.</p> <p>Mobile sanitizing.</p>		<p>No self serve</p> <p>Point of Sale will enter numbers.</p> <p>Social distance in line.</p> <p>Add X's to floor &amp; tables.</p> <p>Every table wipe down between lunches.</p> <p>Mobile sanitizing.</p> <p>No salad bar.</p> <p>No sharing of food.</p>
<b>Minimal Spread/Risk</b>	<p>No self serve.</p> <p>Point of Sale will enter numbers.</p> <p>Social distance in line.</p> <p>Add X's to floor &amp; tables.</p> <p>Wipe every table wipe down between lunches.</p> <p>Mobile sanitizing.</p>		<p>No self serve.</p> <p>Point of Sale will enter numbers.</p> <p>Social distance in line.</p> <p>Add X's to floor &amp; tables.</p> <p>Wipe every table wipe down between lunches.</p> <p>Mobile sanitizing.</p> <p>No salad bar.</p> <p>No sharing of food.</p>
<b>Substantial Spread/Risk</b>	<p><b>Continue with yellow level and add:</b></p> <p>Class by class to lunch room separately.</p> <p>Students put away trays in bus tubs in the hallway.</p> <p>Sanitizing in the classroom after lunch.</p> <p>Allergy considerations.</p> <p>Cleaning Rooms.</p> <p>Sack Lunches.</p>		<p><b>Continue with yellow level and add:</b></p> <p>Class by class to lunch room separately.</p> <p>Students put away trays in bus tubs in the hallway.</p> <p>Sanitizing in the classroom after lunch.</p> <p>Allergy considerations.</p> <p>Cleaning Rooms.</p> <p>Sack Lunches.</p>

<b>TENET:</b>	<b>EXTRACURRICULAR ACTIVITIES</b>
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**No to Low Spread/Risk**

Resume Competition Season with best practice Sanitary/Safety Protocols in Place.

Frequent hand washing/Sanitizing.

Arrange facility seating to accommodate 6' Social Distancing Guidelines.

Tier I All personnel may work.

Updated NSAA Activity participation form for 20-21.

Follow NSAA and ECHD guidance.

**FACILITY USAGE**

Rental of Facility can only occur if the activity/sport that the facility is being used for is allowed to conduct competition I.e. Baseball and Softball.

Possible waiver signed by both organizations and individual families with specific COVID-19 language.

Legalese posted around our facilities to inform community of warnings/potential risk.

**Minimal Spread/Risk**

Tier I Measures Activated.

Altered Schedule in place to reduce travel and exposure.

Junior High could be reduced from 6 to 4 games, etc.

Reduced Fan Attendance.

Schools provide LiveStreaming Options for viewers.

Determine Tier II Personnel (Essential & Media & Non-essential).

Follow NSAA and ECHD guidance.

Limited Facility access.

**Substantial Spread/Risk**

Follow NSAA and ECHD guidance.



**TENET:****TRANSPORTATION DISTRICT****No to Low  
Spread/Risk**

All vehicles will be sanitized between each use.

Students and parents should self-screen for cold or flu-like symptoms prior to coming to the vehicle.

Assigned seating on bus routes with family groupings.

Staff and students will apply hand sanitizer upon entering the vehicle when it is safe to do so as it relates to traffic.

Masks are optional for each student and drivers.

Maintain open windows to promote airflow on the vehicle when feasible (e.g., weather elements).

If applicable, on extracurricular trips, students should space out and sit one per seat.

Posters placed on busses.

Specific Guidelines will be provided for Special Education Routes.

**Minimal  
Spread/Risk****Continue with yellow level and add:**

Temperature checks may be utilized

Students may be required to wear masks.

Students and parents should self-screen for cold or flu-like symptoms prior to coming to the vehicle.

All drivers wear masks.

Specific Guidelines will be provided for Special Education Routes.

**Substantial  
Spread/Risk****Continue with yellow level and add:**

Masks are required for students and staff.

Routes will be modified or eliminated.